



Your Single Source for Direct Marketing Production

649 North Horners Lane
Rockville, MD 20850-1299

Starting Date
Department
Pay
Shift
Supervisor's Name
Full-time Part-time
DO NOT WRITE IN THIS SPACE

EMPLOYMENT APPLICATION

EU Services, Inc. is an Equal Opportunity Employer. Our policy is not to discriminate against present or future employees on the basis of race, age, religion, national origin, sex, marital status or mental or physical handicap unrelated to ability to perform job, or any other legally protected status. Every reasonable effort is made to select and promote employees solely on their qualifications and abilities.

Date Social Security Number

Position(s) Applying for Salary Desired

Name Last First Middle

Present Address

City State Zip

Telephone Number

Have you ever applied to this Company before? No Yes When?

Referred by When could you start work?

Are you available to work over-time? Saturdays? Sundays?

I am willing to work the following shifts: 1st 2nd 3rd
(We will try to accommodate you when possible, but when business necessity dictates, we may change shifts as we deem necessary.)

Are you at least 18 years of age? Yes No

If hired, can you furnish proof that you are eligible to work in the U.S.? Yes No

Do you have transportation? Yes No

Are you willing to undergo a pre-employment physical exam which may include drug screening? Yes No

Do you have any commitment or contract with another employer that might affect your employment with us? Yes No

Are you active in any athletic, civic, or professional organizations? Yes No
(Do not include any organization which would indicate your race, religion, national origin, age, sex, and marital status.)

If so, state

EDUCATION

EDUCATION	NAME OF SCHOOL	MAJOR STUDY
High School		
College		
Other Training		

EMPLOYMENT HISTORY

This section must be completed even if you have a resumé.
(Start with present or most recent job)

Name of Company _____
 Address _____
 Telephone _____ Dates of Employment _____
From To
 Position _____
 Name of Immediate Supervisor _____ May we contact this supervisor? _____
 Summary of Duties _____
 _____ Starting Salary _____ Final Salary _____
 Reason for Leaving _____

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Have you ever been convicted of a criminal offense? No Yes

If the answer is yes, for each offense, please state the date and place of each conviction, and the nature of the offense. (An affirmative answer will not automatically disqualify you from being considered as a candidate for employment).

Date and Place of Conviction _____

Nature of Offense _____

Date and Place of Conviction _____

Nature of Offense _____

NOTICE

Under Maryland Law, all applications for employment shall contain the following notice:

“Under Maryland law and employer may not require or demand any applicant for employment or prospective employment or any employee to submit to or take a polygraph, lie detector or similar test or examination as a condition of employment or continued employment. Any employer who violates this provision is guilty of a misdemeanor and subject to a fine not to exceed \$100.00.”

I have read and understand the above.

Signature of Applicant _____ Date _____

I hereby affirm that the information provided on this application (and accompanying resumé, if any) is true and complete to the best of my knowledge. I also agree that falsified information or significant omissions would disqualify me from future consideration for employment and would be considered justification for dismissal if discovered at a later date.

I understand that my employment is at-will. My employment can be terminated by either me or EU Services, with or without cause, at any time. I understand that no management official other than the President or Vice President of the company has any authority to enter into any agreement contrary to the foregoing. Any agreement for continued employment must be in a writing signed by the President or Vice President of EU Services.

I authorize persons, schools, my current employer (if applicable) and previous employers and organizations named in this application (and accompanying resumé, if any), to provide information to EU Services which can be used to arrive at an employment decision.

I understand that I am required to abide by all the rules and regulations of EU Services.

Signature of Applicant _____

This application is current only for thirty (30) days from the date of this agreement, at the conclusion of which, if you have not heard from us and still wish to be considered for employment, it will be necessary for you to complete a new application.

